VITA

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Summary

I have over twenty years experience in education including both high school and higher education. During this time, I have served as a high school educator as well as a professor and administrator in higher education. While working in higher education, I have gained proficiencies in the areas of both student services and academic affairs. I have also participated in numerous community events as a representative of the institution.

Additionally, I have served as assessment coordinator for Arkansas State University-Newport and remain active in the campus-wide assessment processes. In each academic role I have served, I have remained focused on student learning and continuous improvement through data-driven decisions. My goal is to bring these experiences to the office of Vice Chancellor for Academic Affairs at ASU-Newport.

Education

Ed.D (Educational Leadership), Arkansas State University, Jonesboro, Arkansas, 2006

Dissertation: An Analysis of Law and Policy Governing Ownership of Electronic Creations as Intellectual Property in Higher Education

Emphasis: Higher Educational Administration

S.C.C.T (Specialist in Community College Teaching), Arkansas State University, Jonesboro, Arkansas, 2003

Major: Business Education

M.S.E. (Education), Arkansas State University, Jonesboro, Arkansas, 1996

Emphasis: Pedagogy Major: Physical Education

B.S.E. (Education), Arkansas State University, Jonesboro, Arkansas, 1992

Major: Physical Education Minor: Health

Professional Experience

Division Chair, PACE, Mathematics/Science, Prison Education, Arkansas State University-Newport

- March 2013 present
- Project Coordinator for the PACE grant
- Oversight for the Mathematics/Science Department
- Oversight for the Prison Education program

Division Chair, Science, Nursing & Allied Health, Prison Education, Arkansas State University-Newport

- August 2011 March 2013
- Oversight for the Life/Physical Science Department
- Oversight for the Nursing & Allied Health Department
- Oversight for the Prison Education Program
- > Oversight for the Physical Education Program & Wellness Center

Division Chair, Business Education, University Center, Prison Education, Criminal Justice, Physical Education, Arkansas State University-Newport

- August 2006 August 2011
- Oversight for the Business Department
- Oversight for the University Center (ASU-Jonesboro upper-level courses)
- > Facilitated the creation of Articulation Agreement with ASU-Jonesboro in Criminal Justice
- Served on the hiring committee for NEA Career & Technical Center for Criminal Justice position
- Oversight for the Prison Education Program
- Oversight for the Physical Education Program & Wellness Center
- Creator/Facilitator of ASU-Newport Business Advisory Committee, 2006 2013
- Participated in grant writing opportunities with Community Development Block Grant (CDBG) and Fund for Improvement of Post-Secondary Education (FIPSE).

Assistant Professor of Health and Physical Education, Arkansas State University- Newport, Newport, Arkansas

- August 1995 present (numerous online and hybrid courses)
- ➤ Instructed courses in Business/Computers, Student Success, and Fitness

Assessment Coordinator, Arkansas State University-Newport

- August 2010 August 2012
- Community College Survey of Student Engagement Liaison
- > Created tool used by ASUN faculty to submit assessment data online
- Created tool used by ASUN faculty to submit student feedback data

NCA Steering Committee, Arkansas State University- Newport, Newport, AR

- August 2004 August 2005
- Initiated the process to develop ASU-Newport Self-Study

Collaboration resulting in outlining patterns of evidence for HLC

Adjunct Instructor, Black River Technical College, Pocahontas, Arkansas, August 2001 to August 2005: Web Page Design for Business, Internet/Intranet/Email

- ➤ 2001 2005, classroom and online courses
- 2003 2005, online courses using Blackboard

Adjunct Instructor of Health, Physical Education, Recreation, and Dance, Arkansas State University, Jonesboro, Arkansas

- August 1995 May 1997
- Instructed Courses in Fitness and Recreation

Adjunct Instructor of Health, Physical Education, Recreation, and Dance, Delta Technical Institute, Marked Tree, Arkansas

- January 1996 May 1997
- Instructed Concepts of Physical Activity and recreational activity courses

Instructor of History, Government, and Geography, Duncan High School, Duncan, Arizona

- August 1994 May 1995
- Instructed World Geography, U.S. History, and U.S. Government
- Served as Social Studies Department Chair
- Head Volleyball Coach
- Head Track Coach

Professional Development

Formal Education:

- Completion of Doctorate (Ed.D.) in Educational Leadership in 2006 with an emphasis in Higher Educational Administration. Dissertation Completed 05-06: An Analysis of Policy Concerning Ownership of Intellectual Property with Regard to Electronic Materials in Higher Education.
- Completion of Specialist in Community College Teaching (S.C.C.T) Degree, in 2003. Majors: Business Education, Physical Education
- Completion of Master's Degree in Education (M.S.E.) in 1996. Major: Physical Education Minor: Health Education
- Completion of Bachelor's Degree in Education (B.S.E.) in 1992. Major Physical Education Minor: Health Education

Informal Education:

- Arkansas Association of Two Year Colleges Leadership Institute, 2012-2013
- Future Leaders Institute, American Association of Community Colleges, 2008
- New Vision Newport Leadership Training, Visionary Leadership Award Winner, 2007-2008
- Dale Carnegie Leadership Training Course, 2008-2009
- Not-for-credit coursework directed toward developing my proficiency utilizing technology including CGI Scripting, JavaScript, and FrontPage
- > Online courses specific to scripting, HTML, and other computer language skills
- Creation/teaching of professional development workshops offered to faculty concerning technology skills relative to the enhancement of their courses including WebCT, HTML, FrontPage, and Web Page Development training, online Introduction to WebCT

Lifelong learning through professional organizations & institutional committee appointments:

- ➤ Serve on the ASU-Newport Executive Council 2006 Present
- Served on the Arkansas Association of Two-Year Colleges Board since 2002 and Served as President of that organization 2007 2008
- Served on the American Alliance for Health, Physical Education, Recreation, and Dance since 1998 (Board member for the Arkansas chapter since 2003)
- Curriculum/Institutional Program Revision Committee
- Distance Education Committee/Technology Committee
- Institutional Effectiveness/Outcomes Assessment Committee
- > Enrollment Management Committee

Computer Skills

Course Delivery Systems:		Software:		Programming:	
>	WebCT	>	Microsoft Office/FrontPage	>	WS FTP
>	Blackboard	>	Gradebook/Diploma	>	Animagic
>	Jenzabar	>	SPSS	>	HTML
>	e-Racer	>	Acrobat Adobe	>	CGI Programming

Distance Education/Information Technology

Proficient in WebCT, Blackboard, and Jenzabar (e-Racer) course delivery systems as well as FrontPage and HTML

Faculty Trainer in distance education technology: WebCT, Web Page Design, HTML, FrontPage

Creator/Facilitator of CGI Script allowing online submission of Student and Faculty Feedback at ASU-Newport

Developed/taught first instructor created online course for Arkansas as part of what became ACCESS Arkansas

Online course designer/developer/instructor, Internet Education, HTML Website Development, Black River Technical College, 2001 to 2005

Online course designer/developer/instructor, Arkansas State University-Newport, 2000 to present

Committee Assignments

ASU-Newport Executive Council

Curriculum/Institutional Program Revision Committee

Distance Education Committee

Institutional Effectiveness/Outcomes Assessment Committee

Technology Committee

Enrollment Management Committee

Honors and Activities

Arkansas Association of Two Year Colleges Leadership Institute, 2012-2013

Board Member, American Alliance for Health, Physical Education, Recreation, and Dance (Arkansas chapter), 2003 - present

Future Leaders Institute, and Dale Carnegie Leadership Training Course, 2008 – 2009

Board Member, Arkansas Association of Two-Year Colleges, October 2002 – 2009

President, Arkansas Association of Two-Year Colleges, 2007 – 2008

New Vision Newport Leadership program (Visionary Leadership Award), 2007 – 2008

Elected Arkansas State University-Newport Faculty Association President, 2005 - 2006

NISOD Excellence in Teaching Award, 2005

ASU-Newport Arkansas Association of Two-Year Colleges Outstanding Faculty, 2001

Developed and Implemented ASU-Newport Intramural program

Community Service

- Campus Director of the annual Horse Shoe Tournament at PortFest, a yearly local community celebration, 2006present
- Campus Director of the annual 5K Race at PortFest, a yearly local community celebration, 2012-present
- Developed and facilitated Advisory Committees and dialogue with Business and Industries/Economic
 Development partners in the areas of Business, Renewable Energy, and Nursing/Allied Health, 2006 2011
- Worked with city officials to develop a website for the city of Newport, Arkansas, 2000 2001
- > Taught non-credit courses in computer use to community individuals, 2000 2004
- Facilitator of intramural events open to the local community and the surrounding area, 1997 2005
- Developed a strategic plan for the city of Hardy, Arkansas in conjunction with classmates at Arkansas State University, Jonesboro, 2003
- Campus Director of the annual Volleyball tournament at PortFest, 2000-2006
- ➤ Volunteer Tennis Coach for the Valley View High School Tennis Team (1993)

Institutional Service

- PACE Project Coordinator for ASU-Newport with oversight for strategies related to remedial redesign, targeted program redesign, and placement/advising redesign as well as the management of funds in these areas, 2012 Present
- Arkansas State University System Chief Academic Officer Committee, 2009 2011 & 2013 Present
- NCA Steering committee at Arkansas State University-Newport, August 2004 to August 2005
- Active in the successful campaign for a local dedicated revenue stream for the Arkansas State University-Newport campus, 2005
- > Involved in the planning and realization of the ½ mile Medallion Walking Track on the ASU-Newport campus
- > Direct participant in the Nursing Program reaccreditation and the Surgical Technology Initial National Certification.
- Actively involved in the development and implementation of articulation agreements in Criminal Justice and the AS in Natural Science.
- Involved in the planning, building, and maintenance of Physical Education facilities including a wellness center consisting of gymnasium, weight room, lockers/showers, equipment room, and offices and recreation facilities including Soccer fields, Flag Football fields, and Softball fields
- Developed several training programs taught to fellow instructors interested in enhancing their technology skills
- Worked on building committees to enhance the physical capacity of ASU-Newport
- > Worked to complete planning and specifications for both a soccer field and a softball field